

# 华夏中文学校爱迪生分校

Huaxia Edison Chinese School

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## 华夏爱迪生分校家长职责

- 一、华夏中文学校是我们在美华人自己的学校。中文学校能有今天的成绩来之不易。这与广大家长的支持与合作是紧紧相连。家长们应该继续关心学校，爱护学校，一切从学校的利益出发，协助校务组和家长会，共同把学校办好。
- 二、每位家长须要服从家长会的值班安排，认真做好值班工作。若确有困难需要调换，应事先与家长会商量。
- 三、尽量在开学前完成选课注册，并按时付清所有费用。做到不拖欠，协助学校搞好工作。
- 四、关心自己孩子在学习上的情况，从正面引导孩子学习中文的兴趣。多和老师进行交流，鼓励、帮助和督促孩子学好中文。
- 五、督促、帮助自己的孩子履行学生守则。并在行为上给孩子们作出榜样，协助学校执行规章制度。
- 六、服从学校的分班和课室的安排。任何意见要求，请向校务组商榷。切不可自行闯入教室或与老师发生争执。
- 七、上课时，未经老师允许，学生家长不能进入教室，亦不能拥挤在门口或在走廊上大声喧哗，以免影响老师上课。
- 八、放学回家后，要及时检查孩子的书包，了解孩子的作业情况、老师的要求、和学校的通知，并积极配合，督促孩子完成老师、学校布置的任务。
- 九、积极参加中文课家长教师会议和家长大会。听取教学、办学、财务等报告。随时向校务组与家长会提出有关意见和建议。

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## **Huaxia Edison Chinese School Parent's Duties**

1. The Huaxia Chinese School is our own school. The Chinese School has gone a long way to reach today's achievements, which is largely attributable to the support and cooperation of all the parents. Parents should continue to care about the School, protect the School, and conduct every activity for the best interest of the School in order to assist School Administration and Parent Council to together make the School even better.
2. All parents shall comply with the duty arrangement by the Parent Council, and carefully fulfill the duty assignment. If needing any adjustment, including rescheduling, due to any difficulty, should discuss with the Parent Council in advance.
3. Make every effort to complete the course selection and registration before school semester starts, and pay all fees due on time. Do not delay or owe payments, but assist the School to get its job done.
4. Pay attention to the learning progress of own children, and positively guide own child's interest in learning Chinese. Frequently communicate with teachers, and encourage, help and advise own children to learn Chinese.
5. Advise and help own child to comply with the student's code of conduct. Use actions to set examples for the children, and assist the School to implement its rules and regulations.
6. Obey the placement and classroom arrangements by the School. If having any suggestions or request, discuss with School Administration. Must not enter classrooms on your own or argue with teacher.
7. During class, parents may not enter the classroom without a teacher's permission, may not crowd around the classroom entrances or make loud noises in the hallway, so as to avoid disturbing teacher's lecture in the class.
8. After arriving home from school, timely check child's school bag, get to know child's homework situation, teacher's requirements, and school notice, and actively cooperate with teachers and school in advising children to complete the teacher and school's assignments.
9. Actively participate in parent-teacher conferences and the School's parents meeting. Listen to reports on teaching, School Administration, finance and budgeting, etc. Timely provide related comments and suggestions to School Administration and Parent Council.